

Finacle Core Advanced Functional

Syllabus

1. ACH

1.1 PROCESSES INVOLVED

1.2 GENERAL USER ACTIVITIES

- FILE UPLOAD: HACHUPL
- ONLINE MODE
 - OUTWARD CREDIT: THROUGH TERM DEPOSIT MODULE
 - OUTWARD CREDIT: THROUGH PAYMENT ORDER
 - OUTWARD CREDIT: THROUGH STANDING INSTRUCTIONS
 - OUTWARD CREDIT: THROUGH LOANS MODULE
 - ACH ADDITIONAL DETAILS
 - OUTWARD DEBIT: THROUGH LOANS MODULE
 - OUTWARD DEBIT: HACHCOD
- HACHWM - ACH WAREHOUSE MAINTENANCE
- BANK INDUCED RECALL:
- CUSTOMER INDUCED RECALL:
- DIRECT RECALL:
- VERIFICATION OF RECALL:
- RESPONDING ACCOUNT MAINTENANCE.
- HACHDAM - DEBIT AUTHORISATION MAINTENANCE
- HACHDAMG – ACH DA MIGRATION
- HDAUPL - DEBIT AUTHORISATION UPLOAD
- HACHWFM – ACH WAREHOUSE FILE MAINTENANCE
- HACHORP - ACH OUTWARD RETURN PROCESSING
- HACHRP- ACH RETURN TRANSACTION
- HASP- ACH SUSPENSE PROCESSING
- HGARFG-GENERATE ACH RETURN TRANSACTION IN FINACLE
- HGARFR - REGENERATE ACH RETURN TRANSACTION IN FINACLE
- HACHINQD - INQUIRE ON ACH DISPLAY IN FINACLE
- INQUIRE ON ACH PRINT IN FINACLE
- HACHHIST - MAINTAIN ACH HISTORY IN FINACLE

2. ASSET CLASSIFICTION

2.1 GENERAL USER ACTIVITIES

- ASSET CLASSIFICATION
 - SYSTEM ASSET CLASSIFICATION
 - PERCOLATION OF WORST ASSET CLASSIFICATION
 - ASSET CLASSIFICATION RANKING TABLE
 - ASSET CLASSIFICATION AFTER DELINQUENCY RESCHEDULING
 - MODIFY EFFECTIVE USER CLASSIFICATION
- ASSET PROVISIONING
 - DEFAULT SET UP FOR PROVISIONING
 - IAS PROVISIONING
 - BREAKING OF PROVISION AMOUNT (NOMINAL AND DISCOUNTED PROVISIONING)
 - SCRIPT BASED PROVISION SET UP
 - COLLATERAL BASED PROVISION PARAMETERS:
- ASSET PROVISIONING PROCESSING
 - PROVISION FOR DELINQUENT RESCHEDULE ACCOUNTS
 - ASSET PROVISIONING – ADHOC MODE – HAPR
 - PROVISIONING AS PER IAS39 – HIASPROV
- RECOGNITION OF INTEREST SUSPENSE ACCOUNT
- CUSTOMER LEVEL PROVISIONING - HCPR
- INQUIRIES
 - CRV MENU – HASSET
 - CUSTOMER PROVISION INQUIRY - HCPI
 - SELECTION BASED ON ASSET CLASSIFICATION
- REPORTS
 - REPORT OF CREDIT TRANSACTIONS TO ASSETS

3. BANK GUARANTEE

3.1 GENERAL USER ACTIVITIES

- ISSUE OF BANK GUARANTEE
- MODIFICATION OF BANK GUARANTEE
- AMENDMENT OF A GUARANTEE
- PAYMENT OF DPG INSTALMENTS
- MARK GUARANTEE FOR INVOKE
- REVERSAL OF GUARANTEES MARKED FOR INVOCATION
- INVOKING THE GUARANTEE
- REVERSAL OF GUARANTEE
- CLOSURE OF GUARANTEE
- ADVISING OF A GUARANTEE
- PAYMENT AGAINST AN INVOKED GUARANTEE (INVOKE)
- PRINTING GUARANTEE
- AMORTIZATION OF CHARGES
- GUARANTEE OVERDUE CHARGES
- DEFERRED CHARGES COLLECTION (MENU: HDCC):
- MASS CLOSURE OF GUARANTEES
- NON PERFORMING CUSTOMER
- INQUIRIES
 - GUARANTEE INQUIRY - HBNKGI
 - QUERY ON BANK GUARANTEE – HBKGURI
- REPORTS
 - DEFERRED PAYMENT GUARANTEE REGISTER
 - GUARANTEE ISSUE CUM LIABILITY REGISTER
 - QUARTERLY STATEMENT OF GUARANTEES
 - MONITORING OF GUARANTEES
 - STATEMENT OF GUARANTEES
 - CERTIFICATE REGARDING EXPIRY DATE OF PRONOTES AND ACKNOWLEDGEMENT OF DEBTS
 - REVIEW OF DEFERRED PAYMENT GUARANTEE
 - BG MARGIN PRINTING
 - LIMIT/GUARANTEE WISE UTILISATION REPORT
 - STATEMENT OF GUARANTEE
 - DELIVERY ORDER PRINT

4. Bills

4.1 GENERAL USER ACTIVITIES

- EXPORT BILL
 - LODGING OF A BILL:
 - PURCHASE OF BILL
 - DELINK THE PURCHASED BILL
 - RECOVERY
 - DISHONOUR
 - PROTEST
 - HOME CURRENCY ADVANCE:
 - TRANSFER FROM COLLECTION TO PURCHASE TYPE
 - FREE DELIVER FOR INLAND BILLS
 - ALLOCATION DETAILS
 - MARKING BILL AS PROCEEDS RECEIVED
 - ACCEPTANCE OF BILL
 - CO-ACCEPTANCE OF BILL
 - REALISATION OF BILL
 - GRANTING IMPORT LOANS DURING REALISATION:
 - CALCULATE AND COLLECT INTEREST
 - COLLECT CHARGES
 - DELINK OR CRYSTALLIZATION OF THE BILL
 - RECOVERY
 - INTEREST-RUN ON PURCHASED BILLS
 - CLOSURE OF BILL
 - UNCLOSE BILL
 - CANCELLATION OR DELETION
 - EXTEND DUE DATE / BILL AMOUNT
 - BILL EVENT HISTORY
 - DC MARGIN UTILISATION DURING BILL REALISATION
 - GENERATION OF SWIFT MESSAGES
- IMPORT BILLS
 - LODGE and All other functionalities.

4.2 SAMPLE REPORTS

- GENERATE R RETURNS (HRRETURN)
- XOS STATEMENT (HXOSSTMT)
- ENC STATEMENT (HFBENC)
- BEF STATEMENT (HFBEF)
- FOREIGN BILLS COVERING SCHEDULE (HFBCS)
- EXPORT REGISTER REPORT (HFBER)
- FOREIGN BILLS TO BE DELINKED STATEMENT (HFBDLNK)

- LIST OF PENDING AND DISHONORED BILLS (HFBPADB)
- TRANSACTION ADVICE PRINTING (HFBADVP)
- ECGC CHARGE DETAILS (HFBECGC)
- PENDING AND DEFERRED CHARGES COLLECTION APCHCOLL
- GENERATE REAR END INTEREST COLLECTED ON FOREIGN BILLS REPORT - HBIREIC
- GENERATE FOREIGN BILLS CONTAINING DISCREPANCIES REPORT - HFBDISCR
- GENERATE FOREIGN BILLS ADVANCE INTEREST CALCULATED REPORT - HFBAIC
- PRINT FOREIGN BILLS BALANCING REGISTER - HFBBR
- GENERATE EXPORT CLAIM REPORT – HFBERC
- GENERATE DISBURSEMENT STATEMENT TO EXPORT SECTOR - HFBFCS
- PRINT IMPORT BILL REGISTER – HFBIR
- GENERATE FOREIGN BILLS PURCHASED SUBSIDIARY REPORT - HFBPS
- GENERATE REPORT ON BILLS NEGOTIATED UNDER RESERVE - HFBRPR
- GENERATE BILL COLLECTION OR NEGOTIATION STATEMENT - HFBSNC
- GENERATE UNDRAWN REGISTER - HFBUBR
- GENERATE PURCHASE SALE REPORT - HFXPSRG
- GENERATE FOREX TURNOVER REPORT - HFXTR
- GENERATE REPORT ON CHARGES COLLECTED ON OVERDUE EXPORT BILLS – HXOSCHRG
- GENERATE EXTENDED FOREIGN BILLS STATEMENT - HFBEXTD
- GENERATE EXPORT ORDERS REPORT - HEXPRPT
- GENERATE PRESENTATION MEMO OF FOREIGN BILLS - HPMEMO
- GENERATE REPORT ON INTEREST COLLECTED ON FOREIGN BILLS - FBICS
- GENERATE PARTY-WISE LIABILITY REGISTER
- GENERATE REPORT ON MULTI-TENOR FOREIGN BILLS
- GENERATE R RETURNS REPORT
- COLLECTION CHEQUES REPORT/INQUIRY HCCR

5. Card Management System

5.1 GENERAL USER ACTIVITIES

- ISSUE OF CARD
- MARKING THE CARD AS HOT
- NON-REPLAYED & ERRORS REPORT
- AUTO RENEW CARDS
- GES
- DOWNLOADS AND REPORTS

5.2 UPLOAD OPTIONS

- AUTO RENEWAL

6. Cheques Truncation System

6.1 5GENERAL USER ACTIVITIES

- ZONE CODE CREATION
- OUTWARD CLEARING
- UPLOAD OF INWARD CLEARING INSTRUMENTS
- LODGING OF INSTRUMENT THROUGH RMI
 - INSTRUMENT LODGE:
 - CAPTURE INSTRUMENT VALIDATION STATUS FROM CTS:
 - REJECTS – INWARD/OUTWARD:
 - REJECT TO PASS
- SAMPLE FORMAT FILE FOR RMI UPLOAD:

6.2 LODGE MULTIPLE INSTRUMENTS

- LODGING INSTRUMENT THROUGH HICTM:
- VERIFICATION OF INSTRUMENT THROUGH HICTM:
 - VALIDATION RUN THROUGH MICZ
 - POSTING OF ZONE THROUGH MICZ
 - DOWNLOAD FILE GENERATION

6.3 LODGE MULTIPLE INSTRUMENTS

6.4 RELATED MENU OPTIONS

6.5 RELATED TABLES

6.6 BATCH JOBS

6.7 UPLOAD OPTIONS

6.8 REPORTS

7. CIF Creation Process document

7.1 GENERAL USER ACTIVITIES

- RETAIL CIF
 - RETAIL CIF CREATION
 - VERIFICATION OF RETAIL CIF
 - CREATION OF PROSPECT / CONTACT
 - ENTITY CONVERSION
 - MODIFICATIONS
 - BULK CUSTOMER CREATION
- CORPORATE CIF
 - CORPORATE CIF CREATION
 - VERIFICATION OF CORPORATE CIF
 - CREATION OF PROSPECT
 - ENTITY CONVERSION
 - MODIFICATIONS
 - GROUP MAPPING
- GENERAL OPERATIONS
 - BLACKLIST CHECKS
 - DEDUP
 - NEGATIVE LIST CHECKS
 - SUSPEND ACTIVITIES
- RELATIONSHIP MASTER MAINTENANCE
- CIF ID RESERVATION
- AUDIT TRAIL
- 360 DEGREES VIEW

8. CIF Lite Document

8.1 GENERAL USER ACTIVITY

- RETAIL CUSTOMER CREATION AND MAINTENANCE
 - CREATION AND VERIFICATION OF RETAIL CUSTOMER (CVRC)
 - MODIFY RETAIL CUSTOMER (MRCR)
- CORPORATE CUSTOMER CREATION AND MAINTENANCE
 - CREATE AND VERIFY OF CORPORATE CUSTOMER (CVCC)
 - MODIFY CORPORATE CUSTOMER (MCEC)
- RETAIL NON CUSTOMER CREATION AND MAINTENANCE
- CORPORATE NON CUSTOMER CREATION AND MAINTENANCE (CMCNC)

9. Clearing

9.1 GENERAL USER ACTIVITIES

- FLOW DIAGRAM FOR OUTWARD CLEARING PROCESS
- OUTWARD CLEARING PROCESSES
 - OPENING OF ZONE
 - MAINTAIN OUTWARD CLEARING RULE SET
 - LODGING OF INSTRUMENTS
 - VERIFICATION OF INSTRUMENTS LODGED
 - MASS VERIFICATION OF LODGED INSTRUMENTS
 - SUSPENSION OF ZONE
 - BAR GENERATION
 - RELEASE TO SHADOW BALANCE
 - REGULARISATION OF SHADOW BALANCE
 - CHANGE VALUE DATE OF INSTRUMENT
 - REPORT GENERATION
 - OTHER FEATURES
 - INQUIRIES
- FLOW DIAGRAM FOR INWARD CLEARING PROCESS
- INWARD CLEARING PROCESSES 105
 - OPENING OF ZONES – HMICZ – FUNCTION (O), HOICZ OR HOICZSET
 - LODGING OF INSTRUMENTS – HICTMO
 - VERIFICATION OF INSTRUMENTS LODGED THROUGH HICTMO
 - SUSPENSION OF ZONE – HMICZ
 - VALIDATION RUN – HMICZ
 - POST RUN OF THE ZONE – HMICZ
 - CLOSURE OF ZONE – HMICZ
 - AUTO CLOSURE OF ZONES– ACLSICZ
 - OTHER PROCESSES
 - REPORTS
 - INQUIRIES
- CENTRALISED CLEARING OPERATIONS
- UPLOAD OPTIONS
 - OUTWARD CLEARING UPLOAD
 - UPLOAD OF INWARD CLEARING INSTRUMENTS (READ MEDIA INPUT)

10. Customer Accounts

10.1 GENERAL USER ACTIVITIES

- CREATION AND MAINTENANCE OF CIF
- FINACLE CORE SPECIFIC CUSTOMER DATA
- CUSTOMER ACCOUNTS OPENING (SB, CA, CC, OD)
 - LOAN AGAINST DEPOSITS
 - HLAGSPM/HCLGSPM/HGSPM
 - ACCOUNT OPENING/MAINTENANCE
 - HLACREV
 - INTEREST CALCULATION
 - CUSTOMER ACCOUNT MODIFICATION BEFORE VERIFICATION OF OPENING
 - CUSTOMER ACCOUNT VERIFICATION
 - REVOLVING OD ACCOUNTS
 - LINK ACCOUNTS TO MULTI CURRENCY ACCOUNT
 - LINKING/DELINKING OF ACCOUNTS TO A MULTI CURRENCY ACCOUNTS
 - CUSTOMER ACCOUNT MAINTENANCE
 - LIQUIDITY MANAGEMENT
 - MAINTAIN LIQUIDITY MANAGEMENT STRUCTURE
 - GENERAL VALIDATIONS
 - VALIDATIONS FOR DE-LINKING OF ACCOUNTS
 - MAINTAIN LIQUIDITY MANAGEMENT GROUP
 - LIQUIDITY MANAGEMENT BALANCE SWEEP
 - INTRA DAY LIQUIDITY MANAGEMENT BALANCE SWEEP
 - RESET LIQUIDITY MANAGEMENT BALANCE IN BATCH
 - PROCESSING LOGIC:
 - RESET LIQUIDITY MANAGEMENT BALANCE
 - LIQUIDITY MANAGEMENT BALANCE REVERSE SWEEP
 - CALCULATE INTEREST FOR LM STRUCTURES
 - INQUIRE ON LIMIT TREE STRUCTURE
 - LIQUIDITY MANAGEMENT UPLOAD STRUCTURES
- ACCOUNT LIEN MAINTENANCE
- ACCOUNT LABEL CODE MAINTENANCE
- SUPERCEDING THE EXPIRY LIMIT
- PRINTING OF PASS SHEET FOR AN ACCOUNT&OTHER PROCESSES:
 - PRINTING OF PASS BOOK
 - EMAILING FACILITY
 - HSWEEPS
 - CHANGE OF CUSTOMER ID FOR AN ACCOUNT
 - VIEWING THE JOINT HOLDERS FOR AN ACCOUNT:
 - TRANSFER OF ACCOUNTS BETWEEN GLSUBHEADS
 - TRANSFER OF ACCOUNTS BETWEEN SCHEMES

- TRANSFER OF ACCOUNTS BETWEEN SOLS
- CHEQUE BOOK MAINTENANCE
 - ISSUE OF CHEQUE BOOKS
 - STOP PAYMENT
 - CHEQUE BOOK MAINTENANCE
 - UPDATION OF CHEQUE STATUS-HUCS
 - PDC FOR OPERATIVE ACCOUNTS
 - TRANSACTION ACCOUNT PDC MAINTENANCE
 - CLEARING ZONE MAINTENANCE FOR POST DATED CHEQUES-HPDCZM
 - LODGING AND PROCESSING OF PDC
 - UPLOAD OF TRANSACTION ACCOUNT PDC
 - TRANSFER OF CHEQUE BOOKS (HXFCHBAC):
- FREEZING OF ACCOUNTS
 - LOGGING ACCESS DETAILS FOR RESTRICTED ACCOUNTS
- CLOSURE OF ACCOUNTS (HCAAC)
- PAST DUE MOVEMENT OF ACCOUNTS
- CHARGE OFF CC/OD A/C
 - VERIFICATION OF CHARGE OFF:
 - REVERSAL OF CHARGE OFF
 - VERIFICATION OF REVERSAL OF CHARGE OFF:
 - RECOVERY/REVERSAL AFTER CHARGE OFF
 - VERIFICATION OF COLLECTION AFTER CHARGE OFF
 - REVERSAL OF COLLECTION AFTER CHARGE OFF
 - VERIFICATION OF REVERSAL OF COLLECTION AFTER CHARGE OFF
 - ASSET CLASSIFICATION OF CC / OD ACCOUNTS,
- INQUIRY AND REPORTS
 - ACCOUNT SELECTION
 - ACCOUNT SELECTION PRINT
 - CHEQUE BOOK ISSUED REGISTER PRINTING
 - COMPONENTS OF ACCOUNT BALANCE INQUIRY
 - ACCOUNT LEDGER INQUIRY
 - ACCOUNTS BELOW MINIMUM BALANCE
 - AVERAGE BALANCE REPORT
 - ACCOUNT TURNOVER INQUIRY
 - ACCOUNT MASTER PRINT
 - CHEQUE BOOK PRINTING (RANGE OF ACCOUNTS)
 - INQUIRE ACCOUNT NUMBER FOR A CHEQUE
 - CUSTOMER ACCOUNT LEDGER PRINT
 - CUSTOMER INTEREST REPORT
 - CUSTOMER MASTER PRINT
 - INQUIRIES ON CUSTOMER ACCOUNTS::
 - ACCOUNT INTEREST DETAILS INQUIRY
 - CUSTOMER BALANCES PRINTING

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- ACCOUNT TURNOVER REPORT
 - CUSTOMER INTEREST PREF AND PEG REPORT

11. Demand Draft

11.1 GENERAL USER ACTIVITIES

- DEMAND DRAFTS
 - ISSUE OF DRAFT/BANKER CHEQUE – MASS ISSUE
 - ISSUE OF MASS DEMAND DRAFT IN FOREIGN CURRENCY
 - PAYMENT OF SINGLE DEMAND DRAFT/BANKER'S CHEQUE
 - PAYMENT OF DRAFTS/BANKER CHEQUES IN MASS - HDDMP
 - PAYMENT OF FOREX DEMAND DRAFTS IN MASS – HPFDDM
 - CENTRALISATION FEATURES OF ISSUE AND PAYMENT OF INSTRUMENTS
 - HANDLING OF DUPLICATE NUMBERS IN CENTRALISATION
 - CANCELLATION OF DEMAND DRAFT -HDDC
 - CANCELLATION OF FOREX DEMAND DRAFTS – HCFDDS
 - RECTIFICATION OF TRANSACTION -HDDR
 - ISSUE OF DUPLICATE DEMAND DRAFT
 - MARK THE DRAFT AS PAID : HDDPADV
 - MARKING THE RECEIPT OF ADVICE IN CASE OF PAID DRAFTS: HDDADV
 - DD STATUS MAINTENANCE (HDDSM)
 - DD FORCED RECONCILIATION:
 - TRANSFER OF BALANCE FROM DRAFT ACCOUNT TO HO ACCOUNT : HDDT
 - PRINTING OF DRAFTS
 - DD MODIFICATION:HDDMOD
 - INQUIRIES
 - FEATURES OF MENU OPTION HDDUPL (ISSUE OF DD)
 - TRANSACTION DETAILS FOR DDS UPLOADED

11.2 REPORTS

12. Direct Selling Agent

12.1 GENERAL USER ACTIVITIES

- DSA MASTER MAINTENANCE
- DSA MAINTENANCE
- SUB TABS AVAILABLE IN DSA MASTER
 - PRODUCT DETAILS
 - BANKERS CHQ/DD DETAILS
 - COMMISSION PARAMETERS
 - ACH DETAILS
 - USER ADDITIONAL DETAILS
 - CUSTOMER INFORMATION FILE – CIF
- ACCOUNT OPENING
- ACCOUNT MAINTENANCE
- COMMISSION PROCESSING
- SUBVENTION AMOUNT PAYMENT PROCESSING
- DSA TURNOVER PROCESSING
- ACCOUNT CLOSING
- INQUIRIES
- REPORTS
 - DSA INQUIRY AND PRINTING
 - DSA REPORT ON HIGH VALUE TRANSACTION

13. Documentary Credit

13.1 GENERAL USER ACTIVITIES

- OUTWARD DOCUMENTARY CREDIT
 - MAINTENANCE:(ODCM)
 - CREATE CIF ID
 - ISSUANCE OF DC (S) :
 - GENERAL DETAILS TAB
 - DC DETAILS TAB:
 - INSTRUCTIONS DETAILS TAB
 - CHARGE DETAILS TAB :
 - VALIDATIONS
 - SPLIT CHARGES
 - DEFERRED WORKOUT FROM CHARGES SCREEN
 - MODIFICATION OF CHARGE DETAILS
 - VERIFICATION OF CHARGE DETAILS:
 - MESSAGE DETAILS TAB
 - TEXT DETAILS TAB
 - LIMIT DETAILS TAB
 - MARGIN DETAILS TAB
- MODIFICATION OF ISSUED DC
- VERIFICATION OF ISSUED DC:
- COPY A DOCUMENTARY CREDIT
- AMENDMENT OF DC:
- AMENDMENT DETAILS
- VERIFICATION OF AMENDED DC:
- AMENDMENT STATUS MAINTENANCE OF DC
- REINSTATEMENT OF DC:
- MODIFICATION OF REINSTATED DC:
- VERIFICATION OF REINSTATED DC:
- UTILIZATION DETAILS:
- UTILISATION WITHOUT BILLS (U)
- NON BILL UTILIZATION DETAILS TAB:
- INQUIRE MODE:
- CHARGE HISTORY POPUP SCREEN:
- CANCEL MODE:
- CLOSE A DOCUMENTARY CREDIT
- UNCLOSE THE DOCUMENTARY CREDIT :
- INWARD DOCUMENTARY CREDITS
 - MAINTENANCE (IDCM)
 - ADVISE OF A DC (E) :
 - GENERAL DETAILS

- RELATED PARTY DETAILS:
- DC DETAILS:
- LIMIT DETAILS
- CHARGE DETAILS:
- MESSAGE DETAILS:
- TEXT DETAILS TAB
- HISTORY DETAILS:
- INSTRUCTION DETAILS:
- ASSIGNMENT OF PROCEEDS
- MODIFICATION OF ADVISED DC:
- VERIFICATION OF ADVISED DC:
- NON BILL UTILIZATION OF DC:
- REINSTATEMENT OF DC:
- REINSTATEMENT – DC DETAILS PAGE
- AMENDMENT OF DC:
- VERIFICATION OF AMENDED DC:
- AMENDMENT STATUS MAINTENANCE OF DC
- AMENDMENT DETAILS
- VERIFICATION OF AMENDED STATUS CHANGE:
- INQUIRE MODE:
- CANCEL MODE:
- TRANSFER MODE:
- RETRANSFER
- PROCESS MESSAGE MODE:
- PC A/CS LINKED TO DC (P):
- RECOVERY OF CHARGES : APCHCOLL
- 5.4 AMORTIZATION OF CHARGES
 - REPORTS
 - DC REPORTS AND ADVISES (DCRPTS):
 - COVERING LETTER TO DC OPENER (DCRPTS):
 - COVERING LETTER TO CORR BANK ON DC OPENING (DCRPTS):
 - ADVISE TO BENEFICIARY ON AMENDMENT TO DC (DCRPTS)
 - ADVISE TO CORRESPONDENT BANK ON AMENDMENT (DCRPTS):
 - REPORT ON TRANSFERRED D.C.
 - ONLINE QUERY OF DC
 - BATCH CLOSURE OF DC
 - GENERAL PURPOSE REPORT FOR DC
 - REPORT FOR DC REGISTER
 - DC LIABILITY REGISTER
 - DC STATEMENT GENERATION
 - DC EXPIRY REPORT
 - TRANSACTION ADVICE FOR DC
 - DOCUMENTARY CREDIT QUERY

- INQUIRY ON EXPORT DC EXPIRING
- INQUIRY ON INLAND INWARD DC
- INQUIRY OF INLAND OUTWARD DC

14. Electronic Clearing System

14.1 GENERAL USER ACTIVITIES

- ENABLE ECS
- ECS MANDATE MAINTENANCE
 - SOME OF THE IMPORTANT FIELDS ARE DISCUSSED HERE.
 - ACCOUNT ID: THIS FIELD INDICATES THE ACCOUNT NUMBER FOR WHICH ECS MANDATE IS TO BE MAINTAINED.
 - LOAN ACCOUNT MANDATE
 - OPERATIVE ACCOUNT MANDATE
 - TERM DEPOSIT ACCOUNTS AND STANDING INSTRUCTIONS MANDATES:
 - GENERAL FEATURES/EXPLANATION TO VARIOUS FIELDS
 - OUTWARD PROCESSES FOR VARIOUS TYPES OF ECS MANDATE INCLUDING TRANSACTION AND FILE CREATION ETC
 - INWARD PROCESSES – TRANSACTION CREATION – FILE GENERATION – REJECT HANDLING
- PROCESS MENU OPTIONS
 - HEOTP – ECS OUTWARD TRANSACTION PROCESSING
 - ECS GENERATE OUTWARD DUMP
 - ECS SUSPENSE REVERSAL
 - ECS LIEN LIFTING
 - ECS OUTWARD RETURN PROCESSING
 - ECS INWARD TRANSACTION UPLOAD
 - ECS INWARD RETURNS PROCESSING
 - ECS GENERATE INWARD RETURN FILE
 - ECS DATA SEGREGATION
 - ECS MANDATE REPORT
 - OVER THE COUNTER TRANSACTIONS
- RELATED MENU OPTIONS

14.2 REPORTS

15. Familiarization exercises

15.1 Users

- Application name
- Work Class
- role
- User tenor

15.2 LOGGING INTO FINACLE THROUGH SINGLE SIGNON

15.3 NAVIGATION FOR CRM MODULE

15.4 NAVIGATION IN CORE MENU

- THE MAIN MENU

15.5 FAVOURITES

- KeY MAPPING

15.6 NAVIGATION IN ONS MENU

- OPENING OF A SAVINGS ACCOUNT FOR A CUSTOMER

15.7 VERIFICATION OF SAVINGS ACCOUNT

- What you can do:

15.8 NAVIGATION FOR CASH DEPOSIT INTO THE NEW ACCOUNT

15.9 LOGGING OUT OF THE APPLICATION

16. Forward Contracts

16.1 GENERAL USER ACTIVITIES

- MAINTENANCE FORWARD CONTRACTS
- EXTENSION OF FORWARD CONTRACTS
- CANCELLATION OF FORWARD CONTRACTS
- CLOSURE OF FORWARD CONTRACTS
- CALCULATE AND COLLECT SWAP CHARGES
- FORWARD CONTRACT REVALUATION

16.2 RELATED MENU OPTIONS

- REPORTS
- REMINDER TO PARTY ON MATURING CONTRACTS
- FORWARD CONTRACT NOTE PRINTING
- LIST OF OVERDUE AND MATURED FORWARD CONTRACTS:
- GENERATE FORWARD CONTRACT LIABILITY REGISTER
- INQUIRY ON HISTORY OF FORWARD CONTRACT
- INQUIRY OF FORWARD CONTRACT
- PURCHASE / SALE REGISTER PRINTING
- FORWARD CONTRACT BOOKING REGISTER

17. General ledger

17.1 GENERAL USER ACTIVITIES

- GENERAL SCHEME PARAMETER INQUIRY
- GL SUBHEAD INQUIRY
- INQUIRE ON GL TRANSACTIONS
- GENERATE GL REPORTS
- RE-BUILD GL SUB HEAD TRANSACTION

17.2 RELATED MENU OPTIONS

17.3 REPORTS

18. Interest Concept

18.1 GENERAL USER ACTIVITIES

- CUSTOMER INFORMATION FILE MAINTENANCE
- ACCOUNT OPENING
- ACCOUNT MAINTENANCE (MENU: HACM)
- INTEREST ADJUSTMENT REGISTER MAINTENANCE
- INTEREST CALCULATION
 - ACCRUAL
 - BOOKING
 - PAYMENT/COLLECTION
 - HANDLING OF TDS FROM INTEREST ON DEPOSITS
- INTEREST RECALCULATION
- END OF TRANSACTION METHOD OF INTEREST COMPUTATION
- PEGGING, REVIEW, ETC FOR AN ACCOUNT
 - CURRENCY HOLIDAY
 - SHIFT DATE FOR ADHOC CURRENCY HOLIDAY (SDACH)
 - CHANGING MIN AND MAX CEILING INTEREST RATE
 - SB / OD INTEREST CALCULATION PERFORMANCE TUNING
- INQUIRIES
 - INTEREST SLAB INQUIRY – (MENU:HINTSI)
 - INTEREST TABLE INQUIRY – HINTTI
 - INTEREST TABLE CODE INQUIRY (MENU:HITCI)
 - ACCOUNT INTEREST DETAILS INQUIRY (HAITINQ)
 - INLAND / FOREIGN BILLS EVENT HISTORY INQUIRY (IBH)
- REPORTS
 - CUSTOMER INTEREST PREFERENCE AND PEG REPORT – (MENU: HCIPRPT)
 - INTEREST REPORT FOR ACCOUNTS –(MENU: HAINTRPT)
 - INTEREST PROOFING
 - INTEREST RATE CHANGE ADVICE (MENU: HINTADV)
 - CUSTOMER INTEREST REPORT (MENU : HCUIR)
- RELATED MENU OPTIONS
 - REPORTS

19. Interface with SWIFT

19.1 PROCESSES INVOLVED

- PAYMENT SYSTEM DEFINITION :HPAYSYS
- SERIAL METHOD SETUP
- GENERAL USER ACTIVITIES
- MESSAGE GENERATION EVENTS/PROCESSES
 - OUTWARD REMITTANCE
 - MESSAGE DETAILS TAB:
 - HISTORY TAB:
 - INWARD REMITTANCE
 - TRANSACTION DETAILS TAB:
 - STANDING INSTRUCTIONS & TERM DEPOSIT PAYOUTS
 - OUTWARD DOCUMENTARY CREDIT MAINTANANCE
 - INWARD DOCUMENTARY CREDIT MAINTENANCE
 - PROCESS MESSAGE MODE:
 - GUARANTEE MAINTAINANCE
 - FOREIGN BILL MAINTANANCE
 - LODGE
 - ACCOUNT STATEMENT GENERATION
 - GENERATE INTRA-DAY STATEMENTS FOR CUSTOMER ACCOUNTS
 - TRANSACTION ADVICE GENERATION
 - OPTIONAL MESSAGE GENERATION FACILITY
 - MESSAGE MODIFICATION /EXECUTION
 - INQUIRE ON SWIFT MESSAGES
 - VERIFY MESSAGE
 - STRAIGHT THROUGH PROCESSING
 - DIARIZATION
 - MESSAGE TRANSMISSION
 - CONFIG. FILE FOR INCOMING MESSAGE STP PROCESSING
 - CONFIG FILE FOR HTRSWIFT - PAYMENTSYS.DAT
 - GENERATE TRACERS - TRGEN
 - GROUP OR UNGROUP MESSAGE
 - REROUTE PAYMENT MESSAGES
 - CREATE FOLLOW UP MESSAGES
 - MAINTAIN PAYMENT MESSAGE TEMPLATE
 - COLLECT CHARGES
 - GENERATE INWARD ACK / NACK MESSAGE
 - GENERATE PAYMENT ORDER MONITORING REPORT
 - MAINTAIN CORRESPONDENT MESSAGE PREFERENCE
 - GENERATE ADVICE OF CHEQUES OR DRAFTS ISSUED
 - INCOMING PAYSYS MESSAGE UPLOAD

- UPLOAD OUTWARD PAYSYS MESSAGE
- REPORTS
- SWIFT ADVICE GENERATION
- SWIFT MESSAGE INQUIRY
- INQUIRE ON SWIFT MESSAGES

20. Inventory Management

20.1 GENERAL USER ACTIVITIES

- INVENTORY MOVEMENT- HIMC
- INVENTORY MOVEMENT VERIFICATION
- CANCELLATION
- MODIFICATION
- INQUIRY
 - INQUIRY ON A SPECIFIC MOVEMENT
 - INVENTORY MOVEMENT INQUIRY
- INVENTORY STOCK SPLIT / INQUIRY (OWN LOCATION) - HISAI
- INVENTORY STOCK SPLIT / INQUIRY (ALL LOCATION) - HISIA
- INVENTORY STOCK MERGE / INQUIRY –(OWN LOCATION) - HIMAI
- INVENTORY STOCK MERGE / INQUIRY –(ALL LOCATION) - HIMIA

20.2 REPORTS

20.3 REPORTS

21. LIMITS AND COLLATERALS

21.1 GENERAL USER ACTIVITIES

- LIMIT NODES – CREATION AND MAINTENANCE
 - LNM DETAILS TAB;
 - USER MAINTAINED LIABILITY TAB:
 - LIMIT CATEGORIES TAB:
 - SEASONAL LIMITS TAB:
 - TIME BAND
 - BASEL
 - DOCUMENTATION DETAILS TAB:
 - FEE DETAILS TAB:
- MULTIPLE TEMPORARY LIMITS – LNM TL
- BATCH COLLECTION OF FEES
- ACCOUNT LIMIT HISTORY MAINTENANCE
 - SANCTION LIMIT:
 - DRAWING POWER:
 - WITHDRAWING LIMIT SANCTIONED:
 - DELETING SANCTION LIMIT:
 - MODIFYING SANCTION LIMIT:
 - SUPERCEDING SANCTION LIMIT:
 - DRAWING POWER/DACC LIMIT/RECALL FLAG:
 - OPERATION OF FUTURE DATED LIMITS/DRAWING POWER:
 - ACCOUNT LIMIT HISTORY MAINTENANCE AND AUTHORISATION
- TRANSFER OF AVAILABLE LIMIT
 - MENU OPTION FOR TRANSFER OF LIMITS --- HLIMXFR.
 - RE-TRANSFER OF LIMITS IN BATCH
 - TEMPORARY / SEASONAL STATUS UPDATE
- LIMIT CONTINGENT ACCOUNTING
 - REVERSAL OF LIMIT CONTINGENT
- SUPERCEDING THE EXPIRED LIMIT
- LIMIT INQUIRY / REPORTS
 - ACCOUNT LIMIT HISTORY INQUIRY
 - CUSTOMER UNUTILISED LIMIT INQUIRY
 - LIMIT NODE HISTORY/TRANS INQUIRY/ REPORT
- LIMIT NODE REVALUATION
- COLLATERAL MASTER MAINTENANCE
 - LODGING OF SECURITIES
 - PARTICULAR TAB FOR COLLATERAL TYPE S
 - PARTICULAR TAB FOR COLLATERAL TYPE D – TERM DEPOSIT
 - PARTICULAR TAB FOR COLLATERAL TYPE X – TRANSACTION ACCOUNTS
 - PARTICULAR TAB FOR COLLATERAL TYPE M-MACHINERIES

- PARTICULAR TAB FOR COLLATERAL TYPE I-IMMOVABLE PROPERTY
- PARTICULAR TAB FOR COLLATERAL TYPE V- VEHICLES
- PARTICULAR TAB FOR COLLATERAL TYPE T- INVENTORY
- PARTICULAR TAB FOR COLLATERAL TYPE L- LIVE STOCK
- PARTICULARS ABOUT C - CHEQUES AND RECEIVABLES
- PARTICULAR TAB FOR COLLATERAL TYPE 'R' – GUARANTEE
- PARTICULAR TAB FOR COLLATERAL TYPE B- BOOK DEBTS
- INSURANCE INFORMATION:
- RECEIPTS AND PAYMENT DETAILS
- INSPECTION DETAILS
- SALES NOTE
- FEES
- MAINTENANCE OF COLLATERALS
- CHANGE OF THE COLLATERALS
- SYSTEM SUBSTITUTION OF COLLATERALS
- LINKING OF COLLATERALS
- CONSOLIDATED UPDATION FOR SECURITIES
- SUPERCEDING EXPIRED LIMITS
- INQUIRY MENU OPTIONS
 - LIMIT NODE INQUIRY OPTIONS
 - CUSTOMER LIMIT DETAILS
 - LIMIT NODE DETAILS
 - LIMIT TREE DETAILS
 - LIMIT TREE LOOKUP
 - LIMIT NODE DETAILS INQUIRY
- COLLATERAL MASTER INQUIRY OPTIONS
 - CUSTOMER SECURITY AND INSURANCE DETAILS
 - COLLATERAL REGISTER LOOKUP
 - COLLATERAL REGISTER MODULE REPORTS
- RELATED MENU OPTIONS
 - LIMIT NODE MAINTENANCE
 - COLLATERAL REGISTER MAINTENANCE
- RELATED TABLES
- REPORTS

22. LIQUIDITY MANAGEMENT SYSTEM

22.1 USER ACTIVITIES

- LIQUIDITY MANAGEMENT STRUCTURE MAINTENANCE
 - NOTIONAL POOLING INFORMATION:
- LIQUIDITY MANAGEMENT GROUP MAINTENANCE
- LIQUIDITY MANAGEMENT BALANCE SWEEP
- LIQUIDITY MANAGEMENT BALANCE SWEEP – INTRA DAY
- LIQUIDITY MANAGEMENT BALANCE RESET
 - BALANCE RESET BATCH PROCESS
 - ONLINE BALANCE RESET PROCESS
 - BALANCE REVERSE SWEEP

22.2 INTEREST PROCESSING

- ACCRUAL PROCESSING
- BOOKING PROCESSING
- APPLICATION PROCESSING
- LIQUIDITY MANAGEMENT INTEREST ALLOCATION

22.3 LIQUIDITY MANAGEMENT INQUIRY

23. LOAN LITIGATION

23.1 GENERAL USER ACTIVITIES

- CAPTURING LITIGATION DETAILS
- INQUIRIES AND REPORTS
 - INQUIRIES
 - LOAN LITIGATION DETAILS REPORTS

23.2 RELATED MENU OPTIONS

24. LOAN SYNDICATION

24.1 GENERAL USER ACTIVITIES

- SYNDICATION AS AN AGENT
 - SYNDICATION AS AN AGENT –PROCESS DIAGRAM
 - MSF (MAINTAIN SYNDICATION FACILITY)
 - MST (MAINTAIN SYNDICATION TRANCHE)
 - SDDND (SYNDICATION DRAWDOWN NOTICE DETAILS)
 - SDDNIP – SYNDICATION DRAW DOWN NOTICE FOR INTERST PAYMENT
 - SDDN (SYNDICATION DRAWDOWN NOTICE)
 - SDDCT (SYNDICATION DRAWDOWN CONTRIBUTION TRACKER)
 - SRFN (SYNDICATION RATE FIXING NOTICE)
 - DDSL (DRAW DOWN SYNDICATED LOAN)
 - DRAW DOWN - REVERSAL
 - DRAW DOWN – VERIFICATION
 - SIPN - SYNDICATION INTEREST PAYMENT NOTICE
 - SPIPN – SYNDICATION PRINCIPAL AND INTEREST PAYMENT NOTICE
 - SRRN – SYNDICATION RATE REVIEW NOTICE
 - SHIFT DATE FOR ADHOC CURRENCY HOLIDAY : SDACH
 - SSPT – SYNDICATION SCHEDULED PAYMENT
 - MSDA – MODIFY SYNDICATION DISTRIBUTION AMOUNT
 - DSP – DISTRIBUTE SYNDICATE PAYMENTS

24.2 INQUIRIES AND REPORTS

- SCFN – SYNDICATION COMMITMENT FEE NOTICE
- SIRI – SYNDICATION INTEREST RATE INQUIRY
- SUOPI - SYNDICATION UTILIZATION AND OUTSTANDING POSITION INQUIRY
- GSDPR – GENERATE SYNDICATION DISTRIBUTION PENDING REPORT
- SPRR – SYNDICATION PAYMENT REMINDER REPORT
- FEE MODULE
 - FEE DESCRIPTION CHANGES (MFTD)
 - ONLINE FEE ASSESSMENT AND COLLECTION (ACPFS)
 - FEE WAIVER (WFE)
 - FEE BATCH ASSESSMENT (AFB)
 - ACPFS
- SYNDICATION AS A PARTICIPANT

24.3 RELATED MENU OPTIONS

25. MASTER DATA AND RATE MAINTENANCE

25.1 GENERAL USER ACTIVITIES

- MAINTAIN RATE LIST (HMNTRTLM/HMNTRTLH)
- CUSTOMER LEVEL EXCHANGE RATE DISCOUNT (HCLERPM):
- REQUESTING RATE FROM TREASURY - HRATEREQ:

25.2 RELATED MENU OPTIONS

25.3 REPORTS

- RATE LIST PRINTING - HPRRTL
- HISTROY INQUIRY

26. MASTER DATA

26.1 GENERAL USER ACTIVITIES

- BACKGROUND MENU
 - CHANGE CREDENTIALS
 - HOT ITEMS INQUIRY
 - PRINT QUEUE INQUIRY
 - TELLER WISE CASH POSITION INQUIRY
- HOT ITEMS MAINTENANCE
- INQUIRIES
 - REFERENCE CODE INQUIRY
 - BANK TABLE INQUIRY
 - BRANCH TABLE INQUIRY
 - AMOUNT SLAB TABLE INQUIRY
 - ERROR TABLE INQUIRY
 - CALENDAR TABLE INQUIRY
 - EMPLOYEE FILE INQUIRY
 - INSTRUMENT TABLE INQUIRY
 - HOT ITEMS INQUIRY
 - DISPLAY OF LICENCED PRODUCTS
- AUDIT
 - AUDIT FILE INQUIRY
 - AUDIT FILE PRINTING
- RELATED MENU OPTIONS

27. OFFICE ACCOUNTS

27.1 GENERAL USER ACTIVITIES

- ACCOUNT OPENING
- REPLICATION OF OFFICE ACCOUNTS
- ACCOUNT MAINTENANCE
- ACCOUNT CLOSURE
- OFFICE ACCOUNT LEDGER INQUIRY
- ACCOUNT LEDGER PRINTING
- TRANSACTIONS TO OFFICE ACCOUNTS - BASIC
- TRANSACTIONS TO OFFICE ACCOUNTS – POINTING

27.2 REPORTS AND INQUIRY

- INQUIRY ON POINTING TYPE OF TRANSACTIONS
- OUTSTANDING ITEM REPORTS AGE WISE
- OUTSTANDING ITEMS REPORT
- ANALYSIS REPORTS
- INCOME/EXPENDITURE ANALYSIS REGISTER
- INCOME/EXPENDITURE MONITORING REPORT
- TRANSACTION REPORTS

27.3 RELATED MENU OPTIONS

27.4 REPORTS

28. PROXY ACCOUNTS

28.1 GENERAL USER ACTIVITIES

- ACCOUNT OPENING
 - REPLICATE OFFICE ACCOUNT
 - MAINTAIN TRANSACTIONS (INITIATE PROXY POSTING ONLINE)
 - COMPONENTS OF AVAILABLE BALANCE-HACCBALI
 - ACCOUNT LIEN MAINTENANCE-HALM
 - PROXY POST TRANSACTIONS IN ENTERED STATUS
 - SYSTEM POINTING TRANSACTION REPORT
 - REVERSAL OF PROXY POSTED TRANSACTION
 - ONLINE REVERSAL OF PROXY POSTED TRANSACTION
 - BATCH REVERSAL OF PROXY POSTED TRANSACTION
 - ACCOUNT CLOSURE
- INQUIRY AND REPORTS
 - INQUIRY – MENU OPTION -HSPTM
 - INQUIRE ON TRANSACTIONS
 - PROXY ACCOUNT LEDGER INQUIRY
 - PURGE
- GENERATE MINOR SIBSIDIARIES OUTSTANDING ITEMS REPORT
- GENERATE OUTSTANDING ITEMS REPORT

28.2 RELATED MENU OPTIONS

28.3 REPORTS

29. PARTITIONED ACCOUNTS

29.1 GENERAL USER ACTIVITIES

- CREATION OF PARTITION REFERENCE CODE
- ACCOUNT OPENING
- MODIFICATION OF PARTITIONED ACCOUNT
- VERIFICATION OF PARTITIONED ACCOUNT
- TRANSACTIONS TO PARTITIONED ACCOUNT (USING HTM)
 - REVERSAL OF TRANSACTIONS TO PARTITIONED ACCOUNT
 - PURGE
- INQUIRY ON PARTITIONED ACCOUNTS
 - FINANCIAL TRANSACTIONS INQUIRY – HFTI
 - INQUIRY ON PARTITIONED ACCOUNT: HPARTINQ
 - INQUIRY ON HISTORY OF PARTITIONED ACCOUNT-HPHINQ
 - ACCOUNTS LEDGER INQUIRY- HACLINQ
 - OFFICE ACCOUNT LEDGER PRINT—HACLPOA

29.2 RELATED MENU OPTIONS

29.3 REPORTS

30. REFERRAL

30.1 GENERAL USER ACTIVITIES

- CHARGE BASED EXCEPTIONS
- EXCEPTION BASED REFERRAL:
 - Local Override
 - Remote Over-ride
 - ALERT MESSAGE TO ORIGINATOR WHEN APPROVER SUBMITS
 - Referral Inbox
 - Reassign pending referrals:
- ❖ HRPR – REASSIGN PENDING REFERRALS BY THE APPROVER.
- ❖ HRPRA – REASSIGN PENDING REFERRALS OF A PARTICULAR USER BY THE ADMINISTRATOR.
 - deletion of pending referrals
 - Customization framework
 - referrals in multientity environMent

30.2 INQUIRIES AND REPORTS

- 6.1.1 Referral Inquiries for Active referrals:
- 6.1.2 Referral Inquiries for inactive referrals:
- 6.1.3 Referral Report:
- 6.1.4 Audit File Inquiries: HAFI

31. REMITTANCES

31.1 GENERAL USER ACTIVITIES

- OPEN A BILL PURCHASE ACCOUNT
- INWARD REMITTANCE MAINTENANCE (MENU: HIRM)
- OUTWARD REMITTANCE MAINTENANCE
- FUNCTIONS PROCESSED IN HORM
- PRINT A FOREIGN OUTWARD DD:
- INTEREST ACCRUAL ON REMITTANCES
- BOOKING OF INTEREST ON REMITTANCES
- INTEREST ON REMITTANCES – REAR END COLLECTION
- INITIATE INTEREST COLLECTION ON REMITTANCES ON REAR END BASIS
- INTEREST COLLECTION ON OVERDUE REMITTANCES
- COLLECT CHARGES

31.2 REPORTS & INQUIRIES

- PRINT FOREIGN INWARD REMITTANCE CERTIFICATE
- ISSUE ENCASHMENT CERTIFICATE
- GENERATE REMITTANCE FOR STANDING INSTRUCTION FOR TERM DEPOSIT
- PRINT FOREIGN CURRENCY TRAVELER CHEQUE STOCK CUM MOVEMENT REGISTER REPORT
- GENERATE FOREIGN CHEQUES COVERING SCHEDULE REPORT
- GENERATE FOREIGN CURRENCY TRAVELER CHEQUE PURCHASE AND SALE MONTHLY REPORT
- PRINT FOREIGN CURRENCY TRAVELER CHEQUE ISSUED REPORT
- GENERATE STAT6 REPORT
- GENERATE FOREIGN DD OR TT OR MT ISSUED REGISTER REPORT
- GENERATE INWARD REMITTANCE DETAILS REPORT
- INQUIRE ON REMITTANCES
- GENERATE OUTWARD REMITTANCE DETAILS REPORT
- GENERATE FOREIGN CURRENCY PURCHASE SALE REPORT
- GENERATE FOREIGN CURRENCY NOTES ISSUED REPORT
- GENERATE FCNR SUBSIDIARY REPORT

31.3 INWARD COLLECTION FOR FOREIGN CHEQUES: HICM

31.4 RELATED MENU OPTIONS

32. RTGS

32.1 USER ACTIVITIES

- INITIATING A TRANSFER
- RTGS MESSAGE MAINTENANCE - HRMM
- INWARD SUSPENSE PROCESSING – HRISP

32.2 HPORDM

32.3 GENERATE PAYMENT ORDER PROCESSING REPORT

33. SAFE DEPOSITS LOCKERS

33.1 GENERAL USER ACTIVITIES

- LINK PLACEHOLDERS TO EVENT TYPE:
- DEFINE LOCKER TYPES AND RENTS:
- ASSIGN LOCKER KEYS TO LOCKER
- DEFINE LOCKER CHARGES
- ISSUE LOCKER TO CUSTOMER
- COLLECT RENT AND CHARGES
- INITIATE LOCKER CHECK-IN
- INITIATE LOCKER CHECK-OUT
- UPDATE LOCKER TYPE
- UPDATE LOCKER KEY DETAILS
- UPDATE LOCKER CUSTOMER DETAILS
- UPDATE LOCKER NOMINATION DETAILS
- GENERATE LOCKER RELATED REPORTS

33.2 RELATED MENU OPTIONS

34. SECURITIZATION

34.1 GENERAL USER ACTIVITIES

- POOL PROCESSING
 - SELECT ACCOUNTS FOR A POOL WITH A SET OF CRITERIA
 - USER SCRIPT FOR POOL SELECTION
 - EXCLUDING ACCOUNTS FROM THE POOL
 - POOL ASSESSMENT
 - POOL RE-ASSESSMENT
 - POOL CANCELLATION
 - POOL AUTHORIZATION
 - CREDIT COLLECTIONS TO ESCROW
 - CREDIT COLLECTIONS TO SPV
 - BUYBACK FROM SPV
 - POOL ASSET BUYBACK
 - SELECTION OF ACCOUNTS FOR BUYBACK
 - USER SCRIPT FOR BUYBACK SELECTION.
 - EXCLUSION OF ACCOUNTS FOR BUYBACK
 - AUTHORIZATION OF BUYBACK
 - CANCELLATION OF BUYBACK
 - MAINTENANCE OF ECS MANDATE
 - ASSET PROVISIONING AFTER SECURITIZATION
 - TRANSACTIONS DURING SECURITIZATION:
- INQUIRIES RELATED TO SECURITIZATION
 - INQUIRY ON PATTERN CODES
 - INQUIRY ON AGENCY MASTER
 - INQUIRY ON SPV MASTER
 - INQUIRY ON POOL MASTER
 - INQUIRY ON POOL CRITERIA
 - INQUIRY ON POOL AUTHORIZATION
 - INQUIRY THROUGH CRV
 - REPORTS RELATED TO SECURITIZATION

34.2 RELATED MENU OPTIONS

34.3 REPORTS

35. SSO LOGIN

35.1 SALIENT FEATURES

- SINGLE LOGIN ID FOR MULTIPLE APPLICATIONS
- SSO PROFILE FOR THE USERS
- PASSWORD POLICY CONFIGURATION
- RESOURCE ALLOCATION TO MULTIPLE APPLICATIONS
- USER PROFILE MANAGEMENT
- TOGGING ACROSS MULTIPLE APPLICATIONS IN A SINGLE SSO LOGIN SESSION
- VERIFICATION PROCESS FOR CREATION/MODIFICATION
- REPORT GENERATION – AUDIT OF ACTIVITIES, USER AND ROLE BASED REPORTS
- DEFAULT LOGIN PAGE AFTER SUCCESSFUL LOGIN

35.2 3PROCESS

- ROLE MANAGEMENT
 - ROLE ID CREATION
 - ROLE DELETION
- MAINTAIN USER DETAILS
 - USER ID CREATION
 - USER ID VERIFICATION
 - USER MODIFICATION:
 - USER DELETION
- ACCESS POLICY
 - MAINTAIN USER DETAILS
 - SSO USER PROFILE MODIFICATION
 - MAINTAIN RESOURCE DETAILS
 - USER PROFILE CREATION FOR CRM
 - CORE USER PROFILE CREATION
 - EMPLOYEE FILE MAINTENANCE
- ❖ EMPLOYEE INFORMATION/RECORD ADDED, NEEDS TO BE VERIFIED BEFORE USING THE RECORD ELSEWHERE.
 - ROLE PROFILE MAINTENANCE
 - USER PROFILE CREATION - HUPM
- ❖ IF THE USER ONCE LOGS INTO THE APPLICATION CAN WORK BEYOND THE LOGIN TIME HIGH ALSO. LOGIN TIME LOW/HIGH IS APPLICABLE FOR THE FRESH LOGIN. 29
 - MULTI BANK USER PROFILE-- HMBPM
- USER DETAILS RESET
 - RESET LOGIN ATTEMPTS, LOGIN STATUS AND ENABLE USER:
 - RESET PASSWORD
- MAINTAIN PASSWORD POLICIES
- MAINTAIN RESOURCE DETAILS
- RESOURCE CREATION

- RESOURCE CREATION ENTRY
- RESOURCE MODIFICATION:
- RESOURCE DELETION

➤ VIEW REPORTS

- AUDIT REPORTS
- USER REPORTS
- ROLE REPORTS

35.3 NEW USER LOGIN

36. STANDING INSTRUCTIONS

36.1 GENERAL USER ACTIVITIES

- CREATION OF A STANDING INSTRUCTION
- BULK MAINTENANCE OF SI PRIORITIES - HSIPM
- SI EXECUTION - HSIE
- SI CARRY FORWARD MAINTENANCE-HCFLM
- STANDING INSTRUCTIONS INQUIRY
- SI REGISTER PRINT-- HSIRP
- REPORT OF SI EXECUTED - HSIETR
- SI PRINT ADVICE TO CUSTOMER
- PRINT SI COVERING LETTER TO CUSTOMER
- PURGING -HPUSIH
- LINK BETWEEN SI AND A/C CLOSURE
- COMPLEX STANDING INSTRUCTIONS:
 - CREATION / MODIFICATION - OF A TEMPLATE – HFCTMPL
 - SCHEDULING STANDING INSTRUCTIONS – BILLS PAY MODULE

36.2 RELATED MENU OPTIONS

36.3 SAMPLE REPORTS

37. SUBSIDY MANAGEMENT

37.1 GENERAL USER ACTIVITIES

- LINKING OF SUBSIDY TO AN ACCOUNT
 - MODIFICATION OF SUBSIDY LINKED TO AN ACCOUNT
 - MODIFICATION BEFORE VERIFICATION
 - CANCELLATION OF PROCESS BEFORE VERIFICATION
 - VERIFICATION OF LINKING OF SUBSIDY
 - GENERATION OF AMORTISATION SCHEDULE INCLUDING SUBSIDY
 - LOAN MODELLING – SUBSIDY INFORMATION
 - RESCHEDULING OF LOAN – SUBSIDY DETAILS
 - CLAIMING SUBSIDY
 - MORE THAN ONE INTEREST SUBSIDY LINKED TO ACCOUNT
 - COLLECTION OF INTEREST SUBSIDY IN BATCH

37.2 INQUIRY

- REPORTS

37.3 RELATED MENU OPTIONS

37.4 SAMPLE REPORTS

38. TEMPORARY OVERDRAFTS

38.1 GENERAL USER ACTIVITIES

- GRANTING OF TOD
- VERIFICATION OF TOD GRANTED
- INSTANT SANCTION OF TOD
- GRANTING OF TOD FROM HICTM
- SYSTEM GRANTED TOD
- REGULARISATION OF TOD
- COLLECT CHARGES FOR INTRA DAY LIMIT REGULARISATION
- INTEREST CALCULATION

38.2 RELATED MENU OPTIONS

38.3 BATCH JOBS

38.4 UPLOAD OPTIONS

38.5 INQUIRY / REPORTS

38.6 INQUIRY

38.7 REPORT

38.8 SAMPLE REPORTS

39. TERM DEPOSITS

39.1 GENERAL USER ACTIVITIES

- MASTER A/C OPENING – HMAACM
- A/C OPENING – HOAACTD
 - HOAACTD – CRITERIA SCREEN.
 - HOAACTD – GENERAL DETAILS
 - HOAACTD – INTEREST & TAX DETAILS
 - HOAACTD – SCHEME DETAILS
 - HOAACTD – TRANSFER IN
 - HOAACTD – FLOW DETAILS
 - HOAACTD – RENEWAL & CLOSURE DETAILS
 - FUTURE VALUE DATED RENEWAL
 - HOAACTD – NOMINATION DETAILS.
 - HOAACTD – MIS CODES DETAILS
 - HOAACTD – PAYMENT INSTRUCTIONS DETAILS
 - HOAACTD – OTHER DETAILS
 - HOAACTD – DOCUMENT DETAILS
 - HOAACTD – DENOMINATIONS DETAILS
 - HOAACTD – IMPACT OF TDS
 - HOAACTD – TRANSACTION DETAILS.
 - HOAACTD – RELATED PARTY DETAILS
- ACCOUNT MODIFICATION BEFORE VERIFICATION – HOAACMTD
- ACCOUNT OPENING VERIFICATION - HOAACVTD
- DEPOSIT RECEIPT PRINTING - HDRP
 - HDRP – DEPOSIT RECEIPT PRINT
- EXTENSION OF DEPOSITS - HTDEXT
 - ACCOUNT EXTENSION
- RENEWAL OF DEPOSITS - HTDREN
- TERM DEPOSITS RENEWAL/EXTENSION
 - AUTO RENEWAL OPTIONS AT ACCOUNT OPENING
 - ACCOUNT RENEWAL 109
 - HTDBATCH– TERM DEPOSIT BATCH OPERATIONS
- T D RENEWAL CONFIRMATION LETTERS – HTDRCL
- ACCOUNT MODIFICATION - HACMTD
 - HACMTD – TERM DEPOSIT ACCOUNT MAINTENANCE
- DEPOSIT ACCOUNT MAINTENANCE - HDAM
- INTEREST PROVISIONING - HACBOOK
- INTEREST CALCULATION - HACINT
- CLOSURE OF TERM DEPOSIT ACCOUNTS – HCAACTD
 - CLOSURE OF NOTICE DEPOSIT ACCOUNT
 - CLOSURE OF CERTIFICATE OF DEPOSIT A/CS
 - CLOSURE VERIFICATION – HCAACVTD

- BATCH CLOSURE OF TERM DEPOSITS - HTDBATCH
- TRANSFER OF OVERDUE DEPOSITS – HTXOD
- TRANSFER OF A/C ACROSS SCHEME CODES - HACXFRSC
- TRANSFER OF ACCOUNTS BETWEEN SOLS - HACXFRSOL

39.2 DEPOSIT MODELING - HDEPMOD

- HDEPMOD – DEPOSIT MODELLING

39.3 REPORTS

- FLOW AMT-WISE DISTRIBUTION OF DEPOSITS - HFDD
 - DISTRIBUTION OF DEPOSITS - HRDD/HMDD/HSDD
 - ACCOUNT BAL DETAILS (HACDET) & GENERAL DEPOSITS DETAILS (HGDET)
 - RELATED ACCOUNTS LOOKUP FOR DEPOSITS - HRELACI
 - HRELACI – RENEWED ACCOUNT LOOKUP FOR DEPOSITS
 - IRREGULAR RECURRING DEPOSITS REPORT - HIRRDEP
 - DUE NOTICE - HDN
- DEPOSIT TRANSACTION REPORT- DTR
 - SCHEME WISE DISTRIBUTION OF DEPOSITS – HSDD
 - MATURITY PERIODWISE DISTRIBUTION DEPOSITS - HMDD
 - PENDING INSTALMENTS LIST- PLIST
- PURGE UTILITY - PUTDACC

39.4 RELATED MENU OPTIONS

40. TOPUP DEPOSITS

40.1 GENERAL USER ACTIVITIES

- MASTER A/C OPENING – HMAACM
- A/C OPENING – HOAACTU
 - HOAACTU - MAIN SCREEN
 - HOAACTU – GENERAL DETAILS
 - HOAACTU – SCHEME DETAILS
 - HOAACTU – NOMINATION DETAILS.
 - HOAACTU – FLOW DETAILS
 - HOAACTU – RELATED PARTY DETAILS
 - HOAACTU – INTEREST & TAX
 - HOAACTU – RENEWAL & CLOSURE DETAILS
 - HOAACTU – MIS CODES DETAILS
 - HOAACTU – DOCUMENT DETAILS
 - HOAACTU – PAYMENT INSTRUCTIONS DETAILS
 - HOAACTU – OTHER DETAILS
 - HOAACTU – IMPACT ON TDS
- ACCOUNT MODIFICATION BEFORE VERIFICATION – HOAACMTU
- ACCOUNT OPENING VERIFICATION - HOAACVTU
- HTUTM – TOP UP DEPOSITS TRANSACTION MAINTENANCE
- HTUINST – VIEW INSTALMENT STATUS OF TU ACCOUNTS
- DEPOSIT RECEIPT PRINTING - HDRP
 - HDRP – DEPOSIT RECEIPT PRINT
- RENEWAL OF DEPOSITS - HTDREN
 - HTDREN– TOP UP DEPOSIT RENEWAL
- T D RENEWAL CONFIRMATION LETTERS – HTDRCL
- ACCOUNT MODIFICATION – HACMTU
 - HACMTU – TOP UP DEPOSIT ACCOUNT MAINTENANCE
- DEPOSIT ACCOUNT MAINTENANCE - HDAM
- INTEREST PROVISIONING - HACBOOK
- INTEREST CALCULATION - HACINT
- CLOSURE OF TOP UP DEPOSIT ACCOUNTS – HCAACTD
 - CLOSURE VERIFICATION – HCAACVTD
- TRANSFER OF A/C ACROSS SCHEME CODES - HACXFRSC
- TRANSFER OF ACCOUNTS BETWEEN SOLS - HACXFSOL

40.2 DEPOSIT MODELING - HDEPMOD

- HDEPMOD – DEPOSIT MODELLING

40.3 REPORTS

- FLOW AMT-WISE DISTRIBUTION OF DEPOSITS - HFDD

- ACCOUNT BAL DETAILS (HACDET) & GENERAL DEPOSITS DETAILS (HGDET)
- RELATED ACCOUNTS LOOKUP FOR DEPOSITS - HRELACI
- HRELACI – RENEWED ACCOUNT LOOKUP FOR DEPOSITS
- DUE NOTICE - HDN
- SCHEME WISE DISTRIBUTIO OF DEPOSITS – HSDD
- MATURITY PERIODWISE DISTRIBUTION DEPOSITS - HMDD
- RATEWISE DISTRIBUTION OF INTEREST PAID – HIDD
- RATEWISE DISTRIBUTION OF DEPOSITS – HRDD

40.4 RELATED MENU OPTIONS

40.5 BATCH JOBS

- HUISAIRS – LATE COUNTER & IRREGULAR ACCOUNT STAU
- BATCH CLOSURE OF TOP UP DEPOSITS - HTUBATCH
- HBONCALC – BONUS CALCULATION

40.6 SAMPLE REPORTS

41. TRANSACTION IN FINACLE

41.1 GENERAL USER ACTIVITIES

- THE CONCEPT OF TRANSACTION IN FINACLE
 - TYPE OF TRANSACTION:
 - SUB TYPES:
- TRANSACTION MAINTENANCE – HTM
- CASH DEPOSIT – HCASHDEP
- CASH WITHDRAWAL – HCASHWD
- TRANSFER TRANSACTION – HXFER
- COMBINED CASH AND CHEQUE DEPOSIT
- TRANSACTION REVERSAL
 - REVERSAL OF A TRANSACTION
 - MARKING THE TRANSACTION AS REVERSED
- DELETION OF UNPOSTED TRANSACTION
- PROXY POSTING TRANSACTIONS WHICH ARE IN ENTERED STATUS
- TRANSACTION DELETION
- MAINTAIN MASS TRANSACTIONS
- TRANSACTION TEMPLATE MAINTENANCE
- POST DATED TRANSACTION MAINTENANCE
- BACK DATED TRANSACTIONS
- MASS POSTING OR VERIFICATION OF TRANSACTION
- PREVIOUS DAY TRANSACTION VERIFICATION
- FUTURE VALUE DATED TRANSACTIONS
 - PARAMETERS – HSCFM LEVEL
 - PARAMETERS – HGSPM LEVEL
 - HTM, HCASHDEP AND HCASHWD
- RESTRICT MODIFIER INDICATOR
- EXCEPTION TRANSACTION
- ABNORMAL TRANSACTIONS:
- STOPPING OF TRANSACTION
- CLOSURE OF TRANSACTION
- OPENING OF TRANSACTION
- MULTI CURRENCY TRANSACTIONS:
 - CROSS CURRENCY DEPOSIT AND WITHDRAWAL - FAB
- BATCH TRANSACTIONS POSTING
- VOUCHER PRINTING
- ADVICE PRINTING
- INQUIRIES
- REPORTS

41.2 RELATED MENU OPTIONS

41.3 SAMPLE REPORTS

42. UTILITY BILL PAYMENTS

42.1 GENERAL USER ACTIVITIES

- BILL PRESENTMENT PROCESSING - HPNPD
- UPLOAD MANDATES FOR DIRECT DEBIT AUTHORIZATION –HECSMU
- PAYER SUBSCRIPTION - HCBSU
- INITIATE PRESENTMENT BILL UPLOAD FOR CUSTOMERS –HPBUPL
- DELETE BILLER - HBDEL
- ISSUE STANDING INSTRUCTIONS – HBPSI
- INITIATE ADHOC BILL PAYMENT - HBPAD
- INQUIRE ON BILL PAYMENT – HBPINQ
- GENERATE PAYER BILLER STATUS REPORT - HBBSRT
- GENERATE BILLER BILL REPORT – HBBRPT
- GENERATE BILLER CUSTOMER REPORT - HBBRPT
- GENERATE BILLER CHARGE REPORT –HBCRPT
- GENERATE BILLER PAYMENT REPORT – HBPRC
- GENERATE BANK CHARGES INVOICE REPORT – HBCHRPT
- GENERATE PAYER SUBSCRIPTION REPORT – HSUBRPT
- UPDATE CLEARING STATUS - HCSUP
- UPDATE ECS STATUS – HESUP

42.2 RELATED MENU OPTIONS

42.3 BATCH JOBS

- CALCULATE BILLER CHARGES - HBCHC 1
- SCHEDULE PAYMENT PROCESSING - HPSPMT
- CALCULATE AND PASS PAYMENTS – HBPYT
- PROCESS EXPIRED AND FAILED BILLS – HEXBP
- SCHEDULE STANDING INSTRUCTION – HPSTIN
- UPLOAD REJECT PAYMENT - HRPUL
- UPLOAD CREDIT CARD AUTHORIZATION - HCAUPL
- DOWNLOAD CREDIT CARD AUTHORIZATION - HCCADL

42.4 REPORTS

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